

# TECHNICAL ADVISORY

## DIVISION OF MOTORIST SERVICES



<b>To:</b>	<b>Tax Collectors and License Plate Agents</b>	
<b>Subject:</b>	<b>Discontinue Mailing Create and Merge Customer Activity Reports</b>	
<b>Advisory Date:</b>	<b>08/20/12</b>	<b>Implementation Date: Immediately</b>
<b>Advisory Number:</b>	<b>T12-01</b>	

The Department no longer needs to receive Create Customer and Merge Customer activity reports. You will continue to generate these reports as you currently do. However, effective immediately the Department is requesting that tax collector offices and license plate agencies discontinue mailing their reports for Create Customer and Merge Customer activity to the Department. The Department requests that tax collector offices and license plate agencies retain these reports for 90 days before disposing of them.

We sincerely appreciate your cooperation. If you have any questions or need additional information, please contact Field Support.