



**INFORMATION NOTICE**

**DIVISION OF MOTORIST SERVICES**

<b>DATE: 07/26/24</b>	<b>Information Notice (INFO) INFO24-018</b>
<b>SUBJECT: Autonomous Vehicles</b>	

**Overview:**

The Florida Department of Highway Safety and Motor Vehicles (FLHSMV) authorizes tax collector offices and license plate agencies the ability to process title and registration transactions for autonomous vehicles (AV). Currently, documentation for titling and registering autonomous vehicles is mailed to FLHSMV GHQ for processing.

**Details:**

Titling and registering autonomous vehicles (AV) will be processed at tax collector offices and license plate agencies. To process these transactions the following documentation and information is required:

- [Application for Certificate of Motor Vehicle Title – 82040 MV](#)
- Proof of insurance, verify the following
  - Primary liability coverage of at least \$1 million dollars for death, bodily injury, and property damage.
  - Personal injury protection benefits that meet the minimum coverage amounts.
  - Uninsured and underinsured vehicle coverage.

To process an application for title and registration of an autonomous vehicle, follow these steps:

### Original Title

- Select Vehicle Type as indicated on MCO.
- Select "NEW/USED" for Original.
- Type in the VIN.

MTRFQ300 - TITLE/VEHICLE QUERY

MTRFM303 ORIGINAL TITLE

INQUIRY INFORMATION

VEHICLE TYPE: BS >> BUS NEW/USED: NEW FL TITLE NUM: IDENTIFICATION NUMBER: >>

VEHICLE INFORMATION

YEAR MAKE: MAKE: VEH TYPE: BODY:

TITLE INFORMATION

ISSUE DATE: EFS STATUS: (NONE) TITLE STATUS: ELEC. TITLE STATUS: PAPER TITLE

VEHICLE OWNER(S): ADDRESS: RES COUNTY: ADDR NON: MAIL SUPP:

NO FL RECORD FOUND FOR THIS VEHICLE.  
PRESS THE <ACCEPT> BUTTON AFTER RETRIEVING AVAILABLE CURRENT DATA

- Select Body Type as indicated on MCO.
- Ensure to select “Electric Vehicle” if the vehicle is electric.
- Select “Vehicle Type”.

MTRFM006 - MAINT OF VEHICLE DETAILS

VEH ID NUMBER [REDACTED]

NEW VEH FLAG

VEHICLE TYPE BS >> BUS

Body Type BU >> BUS

MAKE NVYA >> NAVYA (AUTONOMOUS BUS) IN-HOUSE [REDACTED]

ACQUIRED BY O >> OTHER UNIT # [REDACTED]

YEAR 2024 UNKNOWN  WINDOW TINT EXCEPTION [REDACTED]

SALE PRICE [REDACTED] VERIFIED? [REDACTED] ACQUIRED DATE 07/02/2024

VEH USE TYPE PRIVATE >> ELECTRIC VEHICLE  LEV TYPE NONE

OWNER NUMBER 1 FEID/DL NUMBER [REDACTED] OWNER NAME BEEP INC. JOINT TYPE NONE

NO LEGAL OWNERSHIP DESCRIPTION [REDACTED] Vehicle Type

Navigation icons: ✓, ✗, [Grid], [Window], [Save], [Print], [Close], [Help]

Note: Enter all information consistent with MCO or Title and additional documents

Maintain Bus screen

- Ensure to select proper Fuel Type Code.

Vehicle Identification No	[REDACTED]
FUEL TYPE CODE	E >> ELECTRIC
IRP VEHICLE TYPE	>>
FACTORY LIST PRICE	[REDACTED]
NET WEIGHT	7,495
GROSS WEIGHT	
NUM OF SEATS	
NUM OF AXLES	
ODOMETER STATUS	ACTUAL MILEAGE
ODOMETER MEASUREMENT	MILES
ODOMETER DATE	07/02/2024
ODOMETER READING	10

Note: Enter all information consistent with MCO or Title and additional documents

- Select "Calculate Fees".

MTRFM303 - CREATE ORIGINAL TITLE

VEHICLE ID NUMBER	<input type="text"/>	>>	
USE CODE DESCRIPTION	PRIVATE	VEHICLE TYPE	BUS
NEW VEHICLE FLAG	<input checked="" type="checkbox"/>	ACQUIRED DATE	07/02/2024
YEAR MAKE	2024	BODY	BU
TITLE NUMBER	<input type="text"/>	SALVAGE TYPE	NONE
ISSUE DATE	07/02/2024	DEALER LICENSE	
		YR/LICENSE/CKDIGIT	<input type="text"/> <input type="text"/>
SALES TX CRED STATE	<input type="text"/> >>	SALE PRICE	<input type="text"/>
SALES TAX CREDIT	<input type="text"/>	TAX EXEMPT NUM	<input type="text"/>
SALES TAX REG NUM	<input type="text"/>		
PREVIOUS TITLE STATE	<input type="text"/> >>		
COMMENT DESC.	<input type="text"/>		<b>CALCULATE FEES</b>

Navigation icons: ✓, ✗, grid, window, save, list, close, print, ?

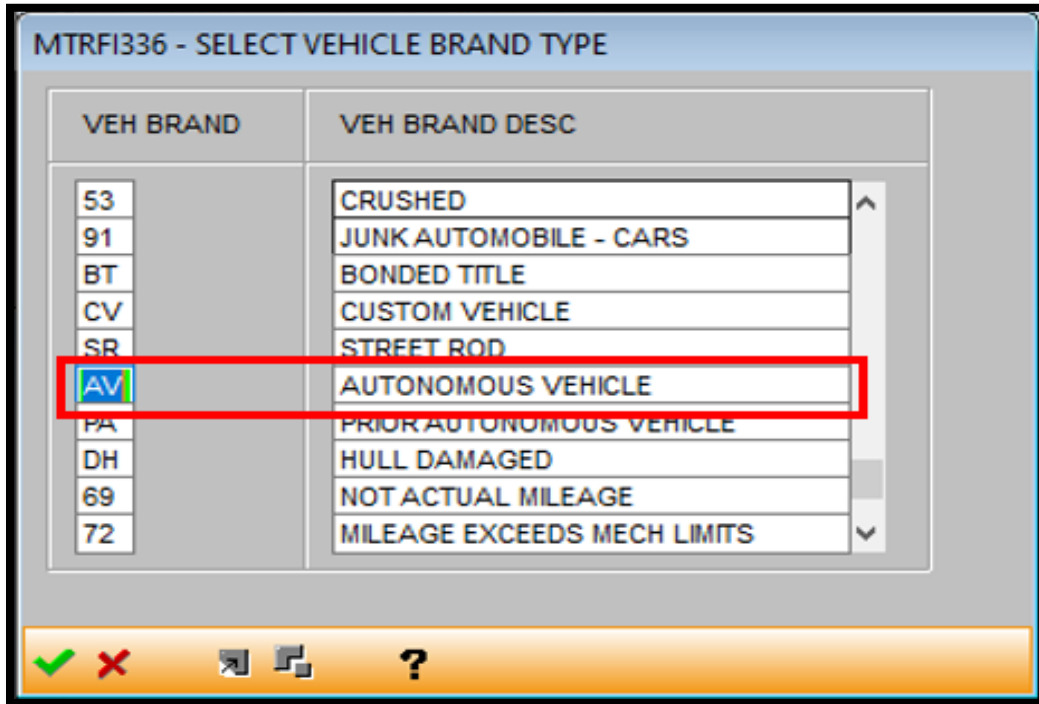
- Select "YES" to Modify or Add a Brand.

Department of Highway Safety - on Uniface 9.6.08 (PRODUCTION)

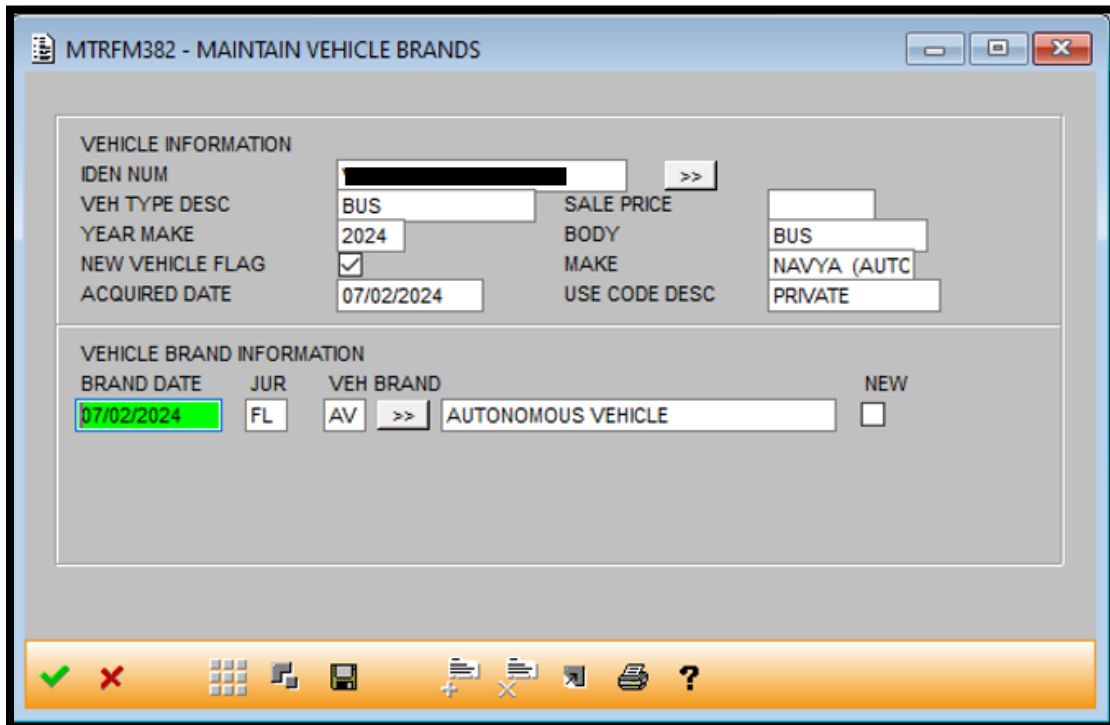
**?** WOULD YOU LIKE TO MODIFY OR ADD A BRAND?

**YES** **NO**

- Select "AV" for Autonomous Vehicle.



- Enter Brand Date.



The following procedures have been updated to reflect the above changes: [RS-01](#), [RS-36](#), [RS-56](#), [TL-06](#), and [TL-68](#).

**Conclusion:**

If you need additional information, please contact your next level of management or the Field Support Center.